



If you represent the Council on any community or voluntary groups you should:

- Help them to be aware of their responsibilities and what they may need to do (the Council's Community Safety Manager can assist)
- Ensure they have necessary policies and procedures in place
- Be aware of the proper checks to assist with recruitment i.e. DBS checks and employment history
- Check if there are any volunteers that work with young people

You can read the Council's Safeguarding Policy here: www.fareham.gov.uk

Useful contacts

For advice on safeguarding or to chat over something you are concerned about, please contact:

Narinder Bains:

Community Safety Manager

Tel 01329 824496

Mobile 07881 515059

Email nbains@fareham.gov.uk

In the absence of above:

Ian Rickman:

Head of Environmental Health

Tel 01329 824773

Mobile 07770 227155

Email irickman@fareham.gov.uk

Any complaints against staff or Councillors contact

Sarah Robinson:

Monitoring Officer

Mobile 07810 616664

Email srobinson@fareham.gov.uk

Hampshire County Council

Adult Services

Tel 0300 555 1386 (8.30am-5pm)

Children's Services

Tel 0300 555 1384 (8.30am-5pm)

Tel 0300 555 1373 (out of hours)

Hampshire Constabulary

Tel 101 (In an emergency dial 999)

NSPCC

Tel 0808 800 5000

APPENDIX 1



Safeguarding

It's everybody's responsibility

FAREHAM
BOROUGH COUNCIL



Safeguarding children and vulnerable adults is the responsibility of everyone representing the Council including employees, contractors, elected members and volunteers.

If you see anything that causes suspicion, or a child or vulnerable adult mentions something, it's really important that you **report it**.

What to look out for

Here are a few signs to look out for that could mean a child or vulnerable adult needs help.

Neglect – rough treatment, dirty/scruffy clothing, failure to seek medical help, poor hygiene, child left alone or looking pale and lacking energy

Physical abuse – injuries, marks, bruises, fear, anxiety, burns, bite marks, absence from school

Child sexual exploitation – drugs or alcohol misuse, goes missing, not attending school, older boyfriends/girlfriends, displaying inappropriate sexualised behaviour, out late, unexplained expensive gifts

Bullying and harassment – name calling, teasing, frightened, intimidated

Emotional abuse – withdrawn, anxious, lack of self-confidence, nervous

Radicalisation – extremist views, supporting terrorism, airing grievances

Sexual abuse – comments about sexual activity, being touched when it is not wanted

Financial abuse – having money or property stolen, being pressured to give up money, misuse of benefits, not being allowed access to money

Modern slavery – forced labour, deceiving and forcing people into a life of abuse and slavery

Helpful tips

Some tips to consider whilst you are out and about visiting customers in their homes:

- Ensure there is easy access to rooms and keep doors open where possible
- Avoid any physical contact including assisting children and vulnerable adults
- If possible avoid "private" meetings
- Engage in appropriate professional discussions
- Ensure that a colleague or manager knows who you are visiting
- Avoid making insensitive remarks
- If there is no adult at the property you should not enter

